



Abbreviated Institutional Master Plan
Lehigh University
January 4, 2018

Purpose

Lehigh University ("Lehigh") is submitting this Abbreviated Institutional Master Plan ("AIMP") pursuant to Section 304.5 of the San Francisco Planning Code (the "Code"). An AIMP is appropriate under Section 304.5(d) of the Code because Lehigh occupies a site area of less than 50,000 square feet in the City and does not anticipate any future expansion to more than 50,000 square feet of site area, or more than 100,000 square feet of site area in the C-3 District.

Services Provided and Service Population

Lehigh has entered into a partnership with the Nasdaq Entrepreneurial Center, Inc. (the "Center"), a San Francisco based non-profit organization that provides entrepreneurship education, mentorship and resources to current and aspiring entrepreneurs. Lehigh is the Exclusive Academic in Residence Partner at the Center's facilities at 505 Howard Street in San Francisco. The collaboration provides both a physical location and an opportunity for Lehigh to establish unique learning experiences for its students based on proximity to and relationships with leaders in the innovation ecosystem of Silicon Valley. The project is called the Lehigh@NasdaqCenter, and provides a place where Lehigh students, faculty, alumni and partners can come together for a variety of experiences, including educational programs (credit and non-credit), professional seminars, workshops, and social events.

Lehigh is focused on developing educational programs for Lehigh students at the Lehigh@NasdaqCenter during the 2017/2018 fiscal year, while engaging prospective Lehigh students and Lehigh alumni in the western region.

Planned academic programming falls within three categories: 1) remote courses, 2) immersion programs, and 3) semester long, in-person experiences.

1. Remote Courses. Remote courses provide an opportunity for Lehigh students to engage with leaders in San Francisco. Guest lectures are delivered remotely via video conference by Silicon Valley executives speaking from the Lehigh@NasdaqCenter to Lehigh students taking courses on campus in Bethlehem, Pennsylvania.
2. Immersion Programs. Immersion programs typically last one week and take place during semester breaks (winter break, spring break, summer). For example, the Lehigh Silicon Valley program brings approximately 56 Lehigh undergraduate and graduate students together with Lehigh alumni and friends in Silicon Valley for a week-long immersion into new-venture creation each January. Use of "live cases" creates a highly charged learning environment that focuses on real companies, real players, and real situations in real time.

3. **Semester Programs.** Lehigh plans to pilot a semester abroad type experience for Lehigh students in San Francisco during the summer of 2018. The objective is to have students intern with startup companies while taking an entrepreneurship course at the Lehigh@NasdaqCenter. Lehigh estimates that between 12 and 16 undergraduate students will participate in the summer program. Lehigh plans to refer students in the pilot summer program to housing resources as needed.

Background

Lehigh University was founded in 1865 by Asa Packer, an industrial pioneer, entrepreneur and philanthropist. Lehigh is a private, non-profit residential research university in Bethlehem, Pennsylvania. Recognized among the nation's premier research universities, Lehigh offers a rigorous academic community for nearly 7,000 students (5,075 undergraduates; 1,979 graduate students). Lehigh's small size, ideal student-to-faculty ratio and vibrant campus allow students to collaborate on projects in and out of the classroom. The university's mission statement is *to advance learning through the integration of teaching, research, and service to others.*

Lehigh has a long history of integrating academic and experiential learning through interdisciplinary programs. Among Lehigh's interdisciplinary institutes, programs and offerings is the Baker Institute for Entrepreneurship, Creativity & Innovation, the mission of which is fostering the entrepreneurial mindset that leads to creating value in the world and providing the Lehigh community with access to the skills, resources and connections needed to enable both for and non-profit entrepreneurial ventures to launch and prosper. The partnership with the Center was founded on the mutually aligned mission and commitment to the advancement of entrepreneurial education, drawing upon the breadth of undergraduate and graduate curricula and the educational offerings and programs of Lehigh's four Colleges: the College of Arts and Sciences, the College of Business and Economics, the P.C. Rossin College of Engineering and Applied Science, and College of Education.

Lehigh is regionally accredited by the Middle States Association of Colleges and Schools.

Physical Plant

Lehigh licenses approximately 4,500 square feet of space from the Center at 505 Howard Street in San Francisco. The facility includes a classroom and collaborative space, called the Innovation Hub, a shared conference room, and support space.

The 505 Howard Street building is located in the C-3-O(SD) Zoning District, which allows Post-Secondary Educational Institutions as a permitted use.

Lehigh does not license any parking at the Lehigh@NasdaqCenter. There is a private parking lot at the property, and there are also city parking lots nearby at 35 2nd Street and

at 100 First Street. The Lehigh@NasdaqCenter is also well-served by public transportation – it is a short walk from the Transbay Terminal, the Embarcadero Muni/BART station, and the Montgomery Muni/BART station.

Employment

The Lehigh@NasdaqCenter is currently supported by one on-site Lehigh staff member, with additional support from Lehigh's Western Regional Office in San Mateo, and the main campus in Bethlehem, Pennsylvania. Over the next year, Lehigh plans to grow its staff at the Lehigh@NasdaqCenter to include two full time staff members and to recruit up to three part-time adjunct and/or visiting faculty members.

Affirmative Action Policy

Lehigh University is committed to providing an educational, working, co-curricular, social, and living environment for all students, staff, faculty, trustees, contract workers, and visitors that is free from harassment and discrimination on the basis of age, color, disability, gender identity or expression, genetic information, marital or familial status, national or ethnic origin, race, religion, sex, sexual orientation, or veteran status. Such harassment or discrimination is unacceptable behavior and will not be tolerated. The University strongly encourages (and, depending upon the circumstances, may require) students, faculty, staff or visitors who experience or witness harassment or discrimination, or have information about harassment or discrimination in University programs or activities, to immediately report such conduct in accordance with the University's Policy on Harassment and Non-Discrimination, which is available online at: <http://www.lehigh.edu/~policy/>. Further, university policy and applicable law prohibit retaliation against those who, in good faith, bring or cooperate in complaints of harassment or discrimination. Additional information and resources may be found on the Equal Opportunity Compliance Coordinator's website at: <https://eocc.lehigh.edu/>.

Attachment:

- Figure 1 - Location
- Figure 2 - Floor Plan
- Figure 3 - Photographs

Figure 1
Location

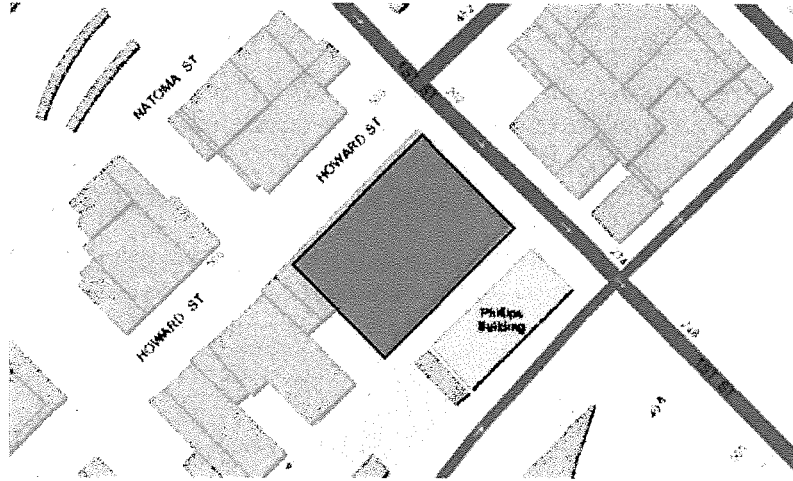
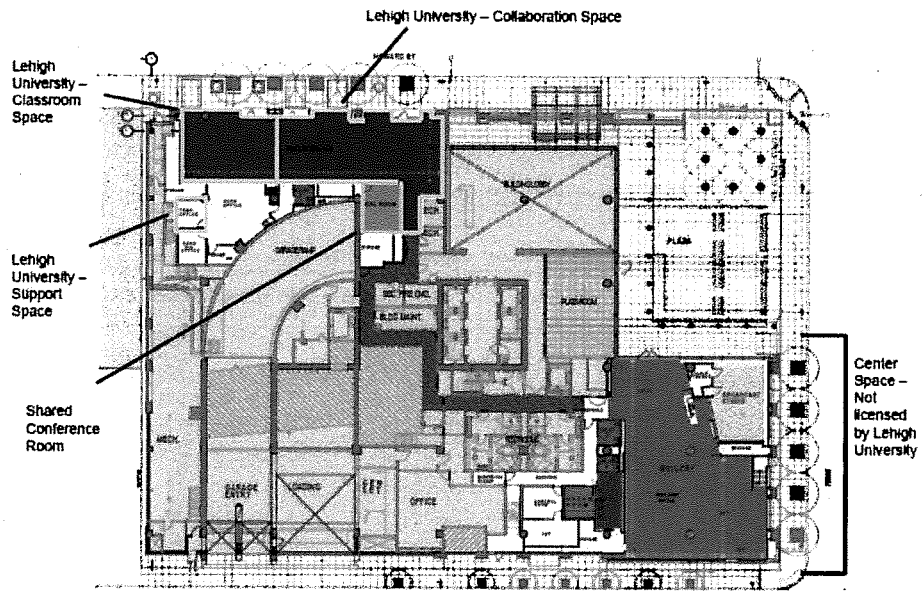
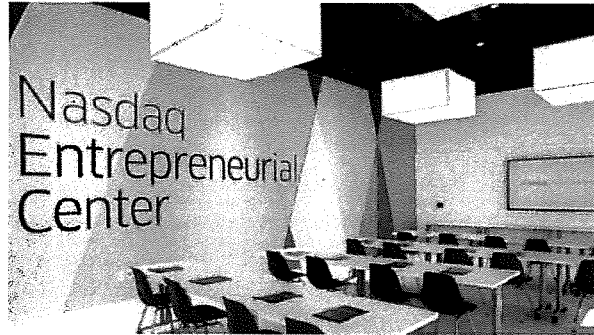


Figure 2
Floor Plan



**Figure 3
Photographs**

Classroom Space



Collaboration Space

