

**EN CAC Meeting Minutes**  
**Monday, February 27, 2023**  
**6:30 PM – 8:30 PM**

**Attending:** Cliff Bargar, Anne Cervantes, Henry Karnilowicz, Irma Lewis, Kim-Shree Maufas, Nathan Mee, Uzuri Pease-Greene, Jolene Yee, Andrew Cheng (partial attendance)

**Staff:** Julian Bañales SF Planning, Jamie Parks SFMTA, Shannon Hake SFMTA, Yael Golan, Deputy Director of Planning and Melinda Sullivan, Project Manager, Rec and Park Staff

**1. 6:30 – 6:45: Administration (Irma Lewis, EN CAC Chair)**

Announcements:

- Transition to in-person meetings begins March 1, 2023 (Julian Bañales, SF Planning).
- Beginning June 2023, ENCAC will meet at 49 Van Ness Avenue, on the 15th Floor.
  - Members must attend “in-person” in order to be noted as “present,” unless there is an approved DHR disability accommodation form on file.
  - A DHR form will be shared with all members to request disability accommodation.
  - Ability for hybrid meeting options for staff and public attendees remains unanswered.
- Upcoming meeting dates reminder: June 5th, September 11th, and December 4th (Last Meeting). The EN CAC sunsets on January 1, 2024.
- Approve 9/12/2022 and 11/21/2022 Meeting Minutes
  - Maufas makes a motion to approve the minutes for 9/12/2022. 2nd by Mee.  
**Approved: 7 affirmative votes.**
    - Yes vote: Bargar, Karnilowicz, Lewis, Maufas, Mee, Green and Yee.
    - No vote: zero.
    - Abstention: Cervantes abstained.
  - Maufas makes a motion to approve the minutes for 11/21/2022. 2nd by Nathan Mee.  
**Approved: 7 affirmative votes.**
    - Yes vote: Bargar, Karnilowicz, Lewis, Maufas, Mee, Green and Yee.
    - No vote: zero.
    - Abstention: Cervantes abstained.
- Bargar requests that all future votes include how each member voted and Secretary and Vice Secretary in agreement. Approval of 6/13/2022 minutes tabled to 6/5/2023.
- J. Bañales will forward to all ENCAC Members but especially for newer members, as link to final IPIC Report. New cycle begins June 2023 with presentation from Mathew Snyder
- Review 2/27/2023 Agenda

## 2. 7:00: Welcome New Members and Roster Review - (Irma Lewis, CAC Chair)

- Uzuri Pease-Greene - D10 Supervisor Appointee
- Anne Cervantes – D9 Supervisor Appointee
- D8 Vacancy remains

## 3. 7:08 – 7:20: MTA presentation – (Jamie Parks, Livable Streets Director, MTA Staff and Shannon Hake)

Slow Street presentation and CAC shared its overall appreciation for safer bike corridors. However, CAC Members questioned equity in SFMTA Slow Street program outreach efforts. CAC Members shared with SFMTA presenters feedback regarding limits to car access and residents putting up private blockades. Other concerns expressed: emergency responders' lack of street access, as well as marginalized communities of color, immigrant community members, working families, and residents of low income housing have not had an equitable opportunity to provide input into SFMTA decisions for placement of slow streets in ENCAC jurisdiction areas.

ENCAC Board requests SFMTA to meet with a working group to further discuss Slow Streets in eastern neighborhoods: Lewis, Karnilowicz, Pease-Greene, Maufas, Barger, and Cervantes.

## 4. 7:55 - 8:16 p.m. Rec and Park presentation – (Yael Golan, Deputy Director of Planning, and Melinda Sullivan, Project Manager, Rec and Park Staff)

Jackson Playground: Environmental review completed after project received CEQA categorical exception. Concept design will be presented to the Commission on March 16 to approve.

Mission Rec Center: Feasibility study planned but delayed due to staffing shortages. Board members express concern about the lack of progress on this project particularly given earthquake retrofitting needs while this building houses programs for kids.

Esprit Park: Re-opening set for late 2023.

## 5. 8:16 – 8:40: Bylaws Amendments and Vote – Action Item (Irma Lewis, Chair)

- Motion to amend ARTICLE III—CONDUCT Section 1. Attendance of the EN CAC 2020 bylaws as follows (items in bold = new language; strikethrough indicates removed phrases): “If a member is absent more than ~~three (3)~~ **two** scheduled meetings in a ~~twelve-month period~~ **calendar year**, the Chairperson shall notify the appointing authority.”:
  - Motion by Mee to approve the amendment and 2nd by Karnilowicz. **Amendment approved by 8 affirmative votes.**
    - Yes votes: Bargar, Cervantes, Karnilowicz, Lewis, Maufas, Mee, Pease-Greene, and Yee.

- Motion to amend ARTICLE IV—OFFICERS Section 4. Secretary Duties of the EN CAC 2020 bylaws as follows: "The Secretary shall be responsible to ensure that a record of the CAC's Motions has been kept and to review this record prior to each meeting. **for keeping minutes of CAC meetings and maintaining records of CAC actions.**"
  - Motion by Maufas to approve amendment to bylaws. 2nd by Mee.
    - **Amendment approved by 8 affirmative votes.**
    - Yes votes: Bargar, Cervantes, Karnilowicz, Lewis, Maufas, Mee, Pease-Greene, and Yee.
  
- Motion to amend ARTICLE V—MEETINGS Section 7. Posting Agendas/Notice of the EN CAC 2020 bylaws as follows: "Agendas/notices shall be posted at least 3 business days in advance of each regular or special meeting, ~~on the bulletin board~~ and website of the Planning Department."
  - Motion by Mee to adopt bylaw amendment and 2nd by Karnilowicz.
    - **Amendment approved by 8 affirmative votes.**
    - Yes votes: Bargar, Cervantes, Karnilowicz, Lewis, Maufas, Mee, Pease-Greene, and Yee.
  
- Motion to amend ARTICLE V; –MEETINGS Section 9. Quorum. "The powers of the CAC shall be vested in the members thereof in office. Six of the total members then in office shall constitute a quorum for the purpose of conducting the CAC's business, exercising its powers and for all other purposes. An affirmative vote by **a majority of the members present six members** shall be required for approval of any question brought before the CAC."
  - Motion by Maufas to adopt amendment to bylaws and 2nd by Mee.
    - **Amendment approved by 7 affirmative votes**
  - Discussion by board.
    - Yes votes: Bargar, Cervantes, Karnilowicz, Lewis, Maufus, Mee, and Pease-Greene.
    - No vote: Yee.
    - Abstentions: zero.

**6. 8:45: Other updates - (Irma Lewis, CAC Chair):**

- ENCAC Officer Elections
  - NOTICE: Nominations will be taken at the June 5, 2023 Meeting
  - NOTICE: Elections of ENCAC Officers with take place at the September 11, 2023 Meeting

**7. 8:45: Public Comment**

- No public comment.